

MICHIGAN DEPARTMENT OF EDUCATION
Michigan Department of Education
Public School Academy Program

APPLICATION FOR 2004-2005 CHARTER SCHOOL COMPETITIVE DISSEMINATION
GRANT PROGRAM - TENTH CYCLE

No Child Left Behind Act
Title V, Part B, Public Charter Schools Program
In Cooperation with the U.S. Department of Education

PART I: GENERAL INFORMATION

INTRODUCTION

The Michigan Department of Education (MDE) is pleased to announce a second cycle of the 2004-2005 Charter School Competitive Dissemination Grant Program – Tenth Cycle. This program is supported under Title V, Part B, Public Charter Schools Program, No Child Left Behind Act. The Michigan Department of Education (MDE) was successful in receiving a grant under this program for **\$22,476,000** over a three-year period, contingent on receipt of federal funding. MDE retains (5) five percent for administration. Dissemination grants will be available for experienced charter schools that have been in operation for at least three consecutive academic years, are financially viable, operationally successful and can demonstrate their success with hard data.

The MDE may award up to **\$600,000** in dissemination grant funds to public school academies, on a competitive basis. As this is a competitive grant, it is possible that not all applicants will be funded. Only those applicants that score a minimum of **85 points** (out of a possible **100**) will be recommended for funding.

Grantees may receive more up to two years of funding through this grant. If two years of funding are requested, it should be indicated in the budget and narrative. The second year funding will be released upon satisfactory completion of goals and objectives set forth for the first year.

The application must be received at the Michigan Department of Education by **Friday, April 1, 2005**.

Questions regarding the 2003-2004 Charter School Competitive Dissemination Grant Program – Tenth Cycle, may be directed to Gregory Olszta, Public School Academy Program, Office of School Improvement at 517/241-4715.

GRANT PURPOSE

The purpose of this grant is to fund proposals that will support activities that improve public schools or open new schools (including public charter schools) and share the lessons learned by charter schools with other public schools.

GRANT PRIORITY AREAS

The Michigan Department of Education, Public School Academy Program, will focus on the following priorities that encourage dissemination activities from eligible schools with **existing** programs utilizing **current** best or promising practices toward:

- Ensuring early childhood literacy;
- Increasing parent involvement and parent satisfaction;
- Ensuring excellent educators and teacher retention;
- Enhancing the level or effectiveness of service to special needs populations;
- Developing and implementing partnerships between public school academies, traditional public schools, intermediate school districts and other community organizations toward sustained community and school integration;
- Increasing participation of low income and at-risk students enrolled in public school academies.
- Developing and implementing a web-based community of educators with the ability to share curricular and instructional ideas and developments.

LEGAL APPLICANTS/CONTACT PERSON

Legal applicants are charter schools that have **not already received a dissemination grant**, have been in operation for at least three (3) consecutive years (are currently in their fourth year of operation) and have demonstrated overall success, including:

- Substantial progress in improving student achievement;
- High levels of parent satisfaction; and
- The management and leadership necessary to overcome initial start-up problems and establish a thriving, financially viable charter school.

A list of those charter schools that have been in operation for at least three (3) consecutive years (are currently in their fourth year of operation) are identified on the attached listing. Only those that qualify and can support the above, with hard data, may apply.

GRANT RANGE & BUDGET INFORMATION

Funds totaling approximately **\$600,000** are available at this time. Proposals may be submitted for funding up to \$150,000 per year. The applicant will justify their budget through a narrative and supporting documentation demonstrating how their project fits the criteria of the grant. The total number of grants funded will depend upon the quality of proposals submitted and the amount of funding requested.

Successful grant recipients must present a workshop at an educational Michigan or national conference in each year that the grant is funded. Costs associated with the workshop(s) should be reflected in the budget summary, budget detail and narrative proposal of the application.

Project proposals must describe the planned use of funds for all entities that will be part of the project. The Budget Detail & Narrative must provide the budgeted funds and proposed expenditures for each school involved, including any consultants. The budget should reflect the entire project period. Applicants may apply for a one-year grant or a two-year grant. Only one budget year may be entered in the MEGS Budget Detail spreadsheet. Provide Year 2 budget in the Budget Narrative section if applicable. Applicants may receive only one dissemination grant, either a one or a two-year grant, not both. Funding for either a one-year or a two-year grant is contingent upon federal funding. Second year funds will be released pending satisfactory and timely performance reports. A one-year grant ends on June 30, 2006; a two-year grant ends on June 30, 2007. If any other sources will be contributing to this project, please note and list them but do not include them in the computation for this grant. Person(s) responsible for direction or management of the project must be an employee of the public school academy that is the recipient of the grant award, or an employee of the educational management company operating the school and staff working in the school. Federal grant funds may not supplant state or local funds allocated to the school. Additionally, the grant recipient charter school may retain five (5) percent administrative funds.

All funding will be subject to approval by the Superintendent of Public Instruction, based on reviewer ranking, comments, and Department recommendations.

LENGTH OF AWARD

Funds will be available following the competitive process. Applicants may submit either a one-year or a one and two-year proposed budget, depending on the number of years for which the charter school is applying. Funding for either a **one-year** or a **two-year** grant is contingent upon federal funding. Second year grant award funds will be released pending satisfactory and timely performance reports as well as a detailed budget for proposed second year grant expenditures. A **one-year** grant ends on **June 30, 2006**; a **two-year** grant ends on **June 30, 2007**.

REJECTION OF PROPOSALS

The Michigan Department of Education reserves the right to reject any and all proposals received as a result of this announcement.

CLOSING DATE

Applications for the 2004-2005 Charter School Dissemination Grant--Tenth Cycle must be completed and submitted using the Michigan Electronic Grants System (MEGS). This system is available at <http://meis.mde.state.mi.us/megs> and requires a MEIS Login and Password, as well as the appropriate level of access to MEGS. The application criteria can be found on the Michigan Department of Education website under the section "What's New":

http://michigan.gov/mde/0,1607,7-140-6530_6559_6558---,00.html

Applications must be received at the Michigan Department of Education by **Friday, April 1, 2005**. It is anticipated that awards will be finalized during the early part of **May 2005**.

APPLICATION PREPARATION, PAGE LIMIT AND FONT SIZE

Applications should be prepared simply and economically, with the narrative portion of the proposal being **no more than 15 pages in length, for one year proposals, and no more than 20 pages in length for two year proposals, double-spaced and with a font no smaller than 12-point font.** Relevant support documents attached to the application must be kept to a maximum of **seven (7) pages**.

PART II: REVIEW PROCESS, ACTIVITIES AND REVIEW CRITERIA INFORMATION

REVIEW PROCESS

A broad-based committee of individuals supportive of the systemic reform of public education and the charter school concept, and who are knowledgeable of educational and organizational concepts embodied in school reform will review the applications. Award selections will be based on merit, quality and thoroughness, as determined by points awarded for the "**Narrative Proposal**" and all relevant information. All applications will be thoroughly reviewed and evaluated to assure guidelines of the federal regulations are met. Only proposals that meet the federal guidelines for allowable activities with a priority focus will be considered. An eligible application under this program must focus the grant award on project specifics listed in this grant announcement.

All proposals will be evaluated based upon the information required in Narrative Proposal provided below. Applicants may wish to refer to the Michigan Department of Education's "*Proposal Development Guide*" for additional assistance in developing their proposal. This guide may be found under http://www.michigan.gov/documents/propdevguide_13484_7.pdf.

All funding will be subject to approval by the Superintendent of Public Instruction. All applicants will be notified of the Superintendent's action.

FUNDABLE ACTIVITIES

A charter school may use funds to assist other schools in adapting the charter school's program (or certain aspects of the charter school's program), or to disseminate information about the charter school, through such activities as:

- Assisting other individuals with the planning and start-up of one or more new public schools, including charter schools, that are independent of the assisting charter school and the assisting charter school's developers, and that agree to be held to at least as high a level of accountability as the assisting charter school;
- Developing partnerships with other public schools, including charter schools, designed to improve student academic achievement in each of the schools participating in the partnership;
- Developing curriculum materials, assessments, and other materials that promote increased student achievement and are based on current successful practices within the assisting charter school; and
- Conducting evaluations and developing materials that document the successful practices of the assisting charter school and that are designed to improve student performance in other schools.

A charter school may not use dissemination grant funds, either directly or through a contractor, for marketing or recruitment activities designed to promote itself or the programs offered by it or by a contractor to parents or the community.

NOTE: Applicants must target one or more of the fundable activities listed above.

PAYMENT SCHEDULE

Payments to the grantee will be made upon filing the Department's "Expenditure/Request Form, DS-4492A." The grantee is permitted to request advance payments not exceeding actual immediate cash needs and reimbursement up to the total amount of the award. "Immediate cash needs" means that the recipient has incurred bills that must be paid within **30 days**.

PERFORMANCE REPORTING

As a condition of receiving Charter School Grant Program funding, all recipients will provide the Department with progress reports of their performance in meeting program objectives set forth in the application for grant. The performance reports should address the outcomes of the objectives that were outlined in your narrative and should clearly describe how the activities of the grant period met or failed to meet proposed goals and objectives. The reports are due on the following dates:

If applicant applies for and is awarded a one-year grant:

Monday, January 31, 2006

Monday, July 31, 2006 (Final Narrative Performance Report)

If applicant applies for and is awarded a two-year grant:

Monday, January 31, 2006

Monday, July 31, 2006

Monday, January 31, 2007

Monday, July 31, 2007 (Final Narrative Performance Report)

A form for the performance reports will be available to those successful applicants via MEGS.

Grantees cannot receive more than two years of funding through this grant. If two years of funding are requested, it should be indicated in the budget and narrative. The second year funding will be released upon satisfactory completion of goals and objectives set forth for the first year, timely performance reporting, and any additional information that may be required by MDE staff. to ensure compliance with the requirements of the grant program.

FINANCIAL REPORTING

The Department's "**Final Expenditure Report Form, DS-4044**" is used for final financial reporting and is completed online **60 days** after completion of each grant. Failure to complete the DS-4044 could result in **loss of funding**.

FINANCIAL AUDIT

The Michigan Department of Education reserves the right to conduct a financial audit of the grantee's program expenditures at any time during the grant period.

DISSEMINATION FUNDING

The 2004-2005 Charter School Grant Program is in its' Tenth Cycle of funding. If federal funds continue to be appropriated under the Charter Schools Grant Program, grants will again be available in the future.

WHERE TO OBTAIN ASSISTANCE

These materials are issued by the Michigan Department of Education, Public School Academy Program and are the sole point of contact in the state for this program. Questions should be directed to the Public School Academy Program at 517/241-4715

LIST OF ACADEMIES IN THEIR FOURTH YEAR

Following is a list of public school academies that have not received a dissemination grant and are in their fourth year of operation. Only those that have demonstrated overall success, including the following may apply:

- Substantial progress in improving student achievement;
- High levels of parent satisfaction; and
- The management and leadership necessary to overcome initial start-up problems and establish a thriving, financially viable charter school may apply.

Eligible PSAs are listed below:

82921	Academy for Bus & Technology	8/18/1997	82936	Charlotte Forten Academy	8/31/1998
73903	Academy for Tech & Enterprise	8/28/1995	44901	Chatfield School	8/18/1997
82909	Academy of Detroit-West	9/25/1995	82960	Cherry Hill School of Performing Arts	8/23/1999
25908	Academy of Flint	9/9/1999			
82961	Academy of Inkster	8/23/1999	33901	Cole Academy	8/28/1995
63904	Academy of Lathrup Village	9/25/1995	82914	Colin Powell Academy	8/27/1996
63908	Academy of Michigan	9/10/1997	82919	Commonwealth Community Dev Academy	9/4/1996
63902	Academy of Oak Park	9/25/1995			
63903	Academy of Southfield	9/25/1995	05901	Concord Academy -Antrim	9/15/1998
82912	Academy of Westland	8/20/1999	15901	Concord Academy -Boyne	10/2/1995
63914	Advanced Technology Academy	8/28/2000	50904	Conner Creek Academy	8/31/1999
63901	AGBU Alex & Marie Manoogian School	8/28/1995	11901	Countryside Charter School	8/26/1996
82903	Aisha Shule/WEB Dubois Prep School	9/6/1995	26901	Creative Learn Acad of Science, Math & Humanities	8/19/1996
82955	Allen Academy	9/8/1999	82969	Creative Montessori Academy	1/29/2001
81904	Ann Arbor Learning Community	9/8/1998	41918	Creative Technologies Academy	8/25/1998
13901	Arbor Academy	8/31/1998	41916	Cross Creek Charter Academy	9/2/1997
50905	Arts Academy in the Woods	8/27/2001	54901	Crossroads Charter Academy	8/25/1998
17901	Bahweting Anishnabe Publ Sch Acad	9/28/1995	38901	da Vinci Institute	8/28/1995
			82928	Dearborn Academy	9/3/1997
09902	Bay County Public School Academy	8/22/2001	82929	Detroit Academy of Arts & Sciences	9/2/1997
09901	Bay-Arenac Community High School	8/28/1995	82966	Detroit Advantage Academy	8/30/2000
82934	Benjamin Carson Academy	8/24/1998	82925	Detroit Community High School	9/2/1997
11903	Benton Harbor Charter School	8/21/2000	82915	Detroit School of Industrial Arts	9/5/1996
70904	Black River Public School	8/26/1996	03901	Discovery Elementary School	9/3/1996
74906	Blue Water Learning Academy	9/5/2000	82930	Dove Academy of Detroit	8/25/1997
25909	Burton Glen Charter Academy	9/9/1999	70906	Eagle's Crest Charter Acad	9/2/1997
82968	Canton Charter Academy	8/31/2000	82945	Edison Public School Academy	9/9/1998
33907	Capitol Area Academy	8/23/1999	63910	Edison-Oakland Academy	8/31/1999
82902	Casa Richard Academy	8/30/1995	33902	El-Hajj Malik El-Shabazz Academy	9/5/1995
51903	Casman Alternative Academy	9/2/1997	13902	Endeavor Charter Academy	8/31/1998
25906	Center Academy	8/23/1999	41905	Excel Charter Academy	9/6/1995
82949	Center for Literacy and Creativity	8/31/1998	73909	Francis Reh Public School Academy	9/8/1998
81902	Central Academy	8/26/1996	41913	Gateway Middle High School	9/2/1997
82918	Cesar Chavez Academy	9/3/1996	82911	Gaudior Academy	9/4/1996
82923	Chandler Park Academy	9/7/1999	82937	George Crockett Academy	8/20/1998
41920	Chandler Woods Charter Academy	8/25/1999	82963	George Washington Carver Academy	9/20/1999

25903	Grand Blanc Academy	8/23/1999	12901	Pansophia Academy	9/5/1995
41921	Grand Rapids Child Discovery Center	8/22/2000	38902	Paragon Charter Academy	8/31/1998
41911	Grattan Academy	9/16/1996	39905	Paramount Charter Academy	8/31/1998
63907	Great Lakes Academy	8/25/1997	82939	Pierre Toussaint Academy	8/24/1998
74904	Health Careers Academy of St Clair	8/30/1999	82904	Plymouth Educational Center	9/11/2000
82927	HEART Academy	9/2/1997	63906	Pontiac Academy for Excellence	1/21/1997
63911	Holly Academy	8/25/1999	63915	Pontiac Public School Academy	8/22/2001
81901	Honey Creek Community School	9/5/1995	37901	Renaissance Public School Academy	8/12/1996
82942	Hope Academy	8/25/1998	41919	Ridge Park Charter Academy	8/31/1998
82957	Hope of Detroit Academy	9/1/1999	73905	Saginaw County Transition Academy	10/5/1995
41902	Horizons Community High School	8/28/1995	73908	Saginaw Preparatory Academy	9/15/1997
74905	Hospitality Academy of St Clair Co	8/24/2000	33903	Sankofa Shule Academy	9/5/1995
50903	Huron Academy	8/31/1999	30901	Sauk Trail Academy	8/25/1997
74902	Industrial Technology Academy	9/3/1996	51904	Shoreline Academy of Business & Training	9/5/2000
74907	Info Tech Academy of St Clair Co	8/24/2000	81905	South Arbor Charter Academy	8/30/1999
25905	International Academy of Flint	9/7/1999	74901	St Clair County Learning Academy	11/13/1995
23901	Island City Academy	9/3/1996	82941	Star International Academy	9/10/1998
82958	Joy Preparatory Academy	9/1/1999	82916	Summit Academy	8/28/1996
39904	Kalamazoo Advantage Academy	8/31/1998	82938	Summit Academy North	9/8/1998
82932	King Academy	9/2/1997	35901	Sunrise Education Center	9/3/1996
41914	Knapp Charter Academy	9/2/1997	82908	Thomas-Gist Academy	9/6/1996
64901	Lakeshore Public Academy	8/8/1996	59901	Threshold Academy	8/27/1997
74903	Landmark Academy	8/31/1999	61902	Timberland Academy	9/2/1998
41908	Learning Center Academy	8/26/1996	82933	Timbuktu Academy of Science and Tech	9/2/1997
25907	Linden Charter Academy	8/25/1999	28901	Traverse Bay Community School	9/3/1996
47901	Livingston Technical Academy	9/5/1995	61901	Tri Valley Academy	8/28/1995
50901	Macomb Academy	9/18/1995	82950	Universal Academy	8/31/1998
82964	Marilyn F. Lundy Academy	10/5/2000	70905	Vanderbilt Charter Academy	9/3/1996
13903	Marshall Academy	9/5/2000	41910	Vanguard Charter Academy	9/3/1996
82910	Martin Luther King Jr Education Center	10/24/1995	41909	Vista Charter Academy	9/3/1996
82924	Marvin L Winans Acad of Performing Arts	8/26/1997	82940	Voyageur Academy	8/24/1998
82967	Metro Charter Academy	8/22/2000	70901	WaldenGreen Day School	4/3/1995
82907	Michigan Automotive Academy	9/7/1995	41915	Walker Charter Academy	9/2/1997
82917	Michigan Health Academy	9/3/1996	63913	Walton Charter Academy	8/25/1999
33904	Mid-Michigan Leadership Academy	9/3/1996	70902	West MI Acad for Arts and Academics	8/19/1996
37902	Morey Charter School	8/25/1997	41904	West MI Acad of Environmental Sci	8/28/1995
61903	Muskegon Technical Academy	9/1/2001	82959	West Village Academy	9/9/1999
55901	Nah Tah Wahsh Public School Academy	4/28/1995	82943	Weston Technical Academy	8/31/1998
82962	New Beginnings Academy	8/30/1999	33906	White Pine Academy	8/31/1999
41901	New Branches School	8/29/1995	41917	William C Abney Academy	9/8/1998
33908	New City Academy	8/31/1999	33909	Windemere Park Charter Academy	8/30/1999
73910	North Saginaw Charter Academy	8/25/1999	56901	Windover High School	8/30/1995
25904	Northridge Academy	8/30/1999	25902	Woodland Park	1/6/1996
15902	Northwest Academy	9/3/1996	82913	Woodward Academy	9/3/1996
82922	Nsoroma Institute	2/10/1997	82953	YMCA Service Learning Academy	8/31/1999
39903	Oakland Academy	8/21/1998			
63912	Oakland International Academy	9/8/1999			
82956	Old Redford Academy	8/30/1999			